

Clandon PTFA AGM and first meeting of 25/26
Monday 22nd September 2025, 7pm, Clandon School

Attendees: Audrey, Bev, Dani, Hannah Dawe, Jo Gibson, Jon, Kerry, Louise, Lynn, Matt, Sally, Sian
Apologies: Erin and Lizzie

1. Introductions and welcomes (Lynn)

A warm welcome to Audrey, Bev, Jon, Kerry and Matt whose children have recently started at Clandon in Woodlands and Squirrels.

A big thank you to Jane Taylor who was on the PTFA for a decade, who stepped down as Secretary and Kestrels Class Rep at the end of the last academic year. Also, thanks to Tash Sines who recently stepped down as Communications Rep.

2. Clandon PTFA Committee Members update (Lynn)

The Clandon PTFA Committee Members for 25/26 are:

Chair: Lynn
Treasurer: Sally
Fundraising: Louise
Communications: Dani
Woodlands Class Reps: Kerry and Lizzie
Squirrels Class Rep: Sian
Kestrels Class Rep: Louise
Second Hand Uniforms: Sian

Role of Secretary remains vacant, but Sally and Lynn will split responsibilities.

3. Profit and expenditure 24/25 (Sally)

Profit for the year 24/25

Profit	£2624.65
Expenditure	£1665.65

Money in the bank	£1,794.23
Paypal	£283.60
Cash	=/- £600 (awaiting return of the float from Lynn for 2 nd hand uniform)

Paid out this year for panto £1,204

4. School fundraising goals and requests (Hannah and Jo)

- a) Lynn talked briefly about how there was a limit to the amount of money that could be raised within the school community and how, in order to raise significant amounts of money, the school would look into grant applications to trusts and foundations. This would not form part of official PTFA activities, but we would support teachers and the school in identifying possible funders and with applications if necessary.
- b) Re-enactment company
- c) Sandpit in hand, Sally is investigating options – a spend of up to £1,500 was agreed
- d) Kerry suggested advertising on behalf of trades to get work done. We are always doing working parties to improve the Clandon site.
- e) Jo is happy to put bids in if she is made aware of bid opportunities. Music bid has gone in for the next academic year and will cover the whole school and not just KS2.
- f) Hannah and Jo very aware that we are limited spacewise for outdoor provision. Sandpit is top of the list. Sally and Jo working on getting this actioned. Sally has an email in to a potential supplier to get a custom size made, still awaiting a response.

- g) Better provision on the playground PE, would like new netball posts/basketball hoops.
- h) Trips i.e. Henley Fort. PTFA are happy to pay for tickets, but we are all in agreement that transport is a major cost and drains PTFA funds very quickly. Transport costs need to be passed on to parents.
- i) WASP BUS- RGS, GUILDFORD HIGH SCHOOL. Transport, School to look at Minibus hire cost or possibly taxi service.
- j) Agreed funding or £400 per class, to be spent at teachers' discretion. Can be used to subsidise trips or improve classroom environment.
- k) Keter storage box – can we ask Wicks/B&Q or Screwfix? Jo has applied post meeting to Wicks, PTFA to follow up
- l) Funding for quiet room bid has been submitted to St Faith's Trust. Jo expects to hear response within the week.
- m) Amazon wishlist for items needed for the classrooms. Hannah to check with Jane Taylor about setting up a school Amazon account.

5. Discussion of Calendar events for 25/26

Event	Date
Bake Sale – Kestrels	Friday 10 th October
Hot Choc and Donut Sale	Friday 7 th November
Mufti Day Bottle Tombola	Friday 21 st November
Christmas Fair	Friday 28 th November (alt snow/rain day Friday 5 th Dec)
Disco	Friday 6 th February

Other activities agreed but not assigned dates at the meeting. Please see dates for confirmed activities in Addendum.

Other funding initiatives and events that we can consider:

- Tuck Shop – kids to be running the tuck shop during the day on Friday
- Clandon Music Festival - Lynn met Stephen Fort who has been running a small classical music festival in Clandon for the last two years. Funds raised this year benefited the West Clandon Village Hall - next year could we offer to do refreshments?
- Shere Hill Climb - Happens beginning of September - could we have a stand and do Tea and Cake etc
- Classic Car Show with Lord Onslow (does not seem to have happened for a while but something to be aware of)

6. AOB

1. Registered Charity – Jon gave example of how he had £500 grant for an ultra marathon he was training for that he could potentially split but money raised had to go to a registered charity. Lynn and Sally will look action registering Clandon PTFA as a registered charity. PTFA not previously registered as it had been felt in the past that the criteria were too onerous for the small amount that we raised, but it appears guidelines have been modified and barriers to registration may not be as high as before (e.g. accounts now only need to be certified by accountant if over £20K raised). It was all agreed that becoming a registered charity would make it easier for us to fundraise outside of our immediate school community.
2. Matt brought up the idea of having a pitch at Ripley Farmers Market. We might try this in Spring or Summer term, depending on volunteer availability.
3. Village fairs in the wider community - West Clandon Summer Fair, we would like to attend but struggle to recruit volunteers to help as it is often held over long weekend during half term when many are away.
4. Audrey suggested speaking to Estate Agents about boards - £10 per board anyone attached to the school min. 25 boards– boards go up for 2 weeks. Perhaps speak to Henshaws and Wills & Smeardon. Audrey to pass on contact at Seymours who in her past school sponsored things like free cups for events and donations for the raffle.

5. Happy School bags was proposed. Sally and Lynn to investigate.
6. Bev suggested a Baking Competition – prize wooden spoon house points.
7. School tea towels were proposed. Need to cost them up.
8. Sian mentioned Polesdon teddy bears, perhaps we could look into getting Clandon Merchandise/Clandon Teddy Bears.
9. Elfridges done on a different day either afternoon or after school with teas and coffees
10. Kerry proposed Morning Coffee sale - need to establish which morning has most children in school for the day.
11. Break the rules day
12. Quiz night - March time Clare and Dani to run. Could be timed to coincide with Fish and Chip van, or alternatively, we people could bring their own food or pre order a charcuterie platter at £10-£15 per table.
13. National Trust – Hannah reported that Clandon House want to do a lot more with us including hosting Sports Day and PE on their lawn and creative workshops with artists. This could be a mutually beneficial partnership and one to nurture in order to create extra creative learning opportunities for students.
14. Guildford Festival of Arts - Audrey might attend and see if any artists willing to come and do workshops with school.
15. Agree to post minutes of PTFA meetings on the Class groups as well as on the school website.
16. Sally and Lynn have been working with students to create Christmas Card designs which will go home in the next week. Deadline for returning artwork to Cauliflower Cards is Tuesday 7 October.
17. Dani to design Christmas Fair Poster after Christmas Fair meeting in October
18. Publish photos of PTFA committee members so other parents know who we are in case they want to speak to us.
19. Next meeting – Christmas Fair Planning, date TBD

Addendum with calendar of confirmed events for 25/26

Event	Date
Bake Sale - Kestrels	Friday 10 th October
Hot Choc and Donut Sale	Thursday 6 th November
Mufti Day Bottle Tombola	Friday 21 st November
Christmas Fair	Friday 28 th November (alt snow/rain day Friday 5 th Dec)
Elfridges	TBC, a midweek day in December
Disco	Friday 6 th February
Bake Sale - Woodlands	Tuesday 27 th January
Hot Choc and Donut Sale	Tuesday 10 th March
Easter Bunny visiting Clandon	Friday 27 th March
School Quiz (over 18s only)	TBC March 2026
Bake Sale - Squirrels	Wednesday 6 th May
Mufti Day Bottle Tombola	Friday 12 th June
Summer Fair	Friday 19 th June
Ice Pop Sales	TBC (have lollies in freezer ready for any day over 26C with available volunteers)
Sports Day Salad Bar	TBC