

Minutes of the PTFA meeting held on 20th April 2022

Present: Dani, Clare, Sally, Ambra, Jane

Apologies: Lynn, Tegan, Ruth

1. Minutes from previous meeting agreed:
 - a. Class reps and Clandon Parents FB page to keep reminding parents of the Challenge 2022 which need to be completed by the 22nd July. Class with the most % of money raised gets a treat or special event/play.
 - b. Pancake Event was a no go due to weather, we have purchased pans for next year. Suggested that pancake flip takes place during a PE Lesson.
 - c. Quiz night raised £300 next time do more 50/50 envelopes priced at £2.50 each. Also need to be aware that online payment fees are 25p per transaction when tickets sold through online sum up shop and we need to build this in to the price of the event.
 - d. Kids quiz. Afternoon and Pizza suggested for next year in addition.
 - e. St Patricks day. Agreed that a bring something green was more successful than donate £1 mufti day
 - f. Chocolate tombola. Needed an Easter sub committee and we need to start earlier in the year asking for chocolate donations. Tables also need to be separated as there was a crowding issue. X1 table selling tickets and a different table to collect prize.
 - g. Volunteer days need to be only Saturday and Sunday as during the week parents are working and turnout was very low on Mon-Weds of last working party.
 - h. Easter working party. Total cost was £1019.70. £800 came from KS2 PTFA allocated funds and the remainder was requested by VV for paint for internal doors- this is an ongoing task.
 - i. Lighting in the shed needed for the winter months. SH to check at home for spare lights but new shelving has improved space.
 - j. VV £800 PTFA allocated funds to go towards storage cubes from ikea. VV still to measure
 - k. Rabbits have requested a welly rack. DR to liaise with LS
 - l. Uniform Sales. JT to run, advised we needed more logo donations. SH agreed to help run sale with JT. JT to request a green bin from the council. Next uniform sale Friday 6th May at school pickup.
Amendment post close of meeting to offer pop up sale on 18th May 7pm evening event for new Rection Parents – JT
 - m. Bank Balance is £3700 + £200 Pay Pal funds- this is at times used to pay for items ordered online for ease of payment.
2. SH queried why when the PTFA had been asked for options for planters or tyres to be used in the garden and the majority said planters, why the option for tyres was presented to the school. VV and SR had the final say and that was what they wanted. They were using the class allocated money and wasn't a decision that the ptfa had a say in.
3. SH queried why money wasn't being used. Surely fund raising should be used for extras and fun things for the children. Could VV or an advocate for the school please attend meetings. There is often a delay in communication between PTFA and input at meetings would really benefit decision making going forward.
4. The day to day task of treasurer was discussed, SH interest in taking over role .*Amendment post close of meeting that new constitution will need to be voted in by all members before committee roles can be adapted and details will be included in AGM.*
5. SH suggested in addition to meet with Claire Jones and assist forward planning for trips etc so it is not last minute scramble and PTFA could offer assistance with funding – details can be discussed if committee made aware of need. The choice of more substantial trips could also be offered if PTFA we able to subsidise costs.
6. Query about if school require funds for further equipment to ensure children's opportunity to try proper sports, ie. Tennis, cricket, netball, hockey. CM to feed back to the school.

7. Website. SH went on to the website to look at ordering uniform, but the links were out of date. Website is in need of updating and doesn't show Clandon to its best. PTFA area also link to second hand uniform going forward?
8. Cake Sale Friday 22nd April KS2 . SH, RJ to help with setup
9. Colour run planned for 22nd April not taking place – no correspondence from school and the school council did not present their plan to the PTFA in time.
10. Rainbow Mufti on the Friday 27th May. Colour of non perishable item for each class.
 - i. Rabbits bring Orange item
 - ii. Badgers bring Red item
 - iii. Squirrels bring Yellow item
 - iv. Kestrels bring Blue or Purple item
 - v. We already have green from St Patricks day mufti

These will be used to make up hampers for raffle at summer fair Friday 24th June

11. Jubilee Card Making – agreed not to do, too much going on.
12. Jubilee Party at the Rec. Clandon to provide Bouncy Castle. Need 2 volunteers per hour. Also do hook a duck. Keep it simple. Volunteers required for set up and duration of the event 12.pm-5pm. CM to be point of contact

FRIDAY 27th MAY ... BEFORE SCHOOL CLOSSES FOR HALF TERM PTFA NEED ACCESS TO THE SCHOOL FOR THE BOUNCY CASTLE, WEIGHTS, TARPS, MATS AND PEGS

13. Mufti Monday 13th June. Bring a bottle for summer fair tombola.
14. 24th June Summer Fair afterschool
 - a. JT offered to run the pocket money stall
 - b. DR has suggested we purchase plastic token discs. Parents can then pre buy tokens, and they can be used at any event we run. Agreed to buy 2 sets of 500 coins at £29.99. DR to source
 - c. Raffle Tickets. Agreed to sign up to the big online raffle as per previous year, but also sell Raffle tickets on the day of the summer fair with hampers as the prizes. This way we don't need to have small lottery licence etc.
 - d. Stalls agreed:
 - i. Ice Cream (Ambra)
 - ii. Face Paint
 - iii. Food BBQ – Louise Bracewell to lend BBQ
 - iv. Bouncy Castle
 - v. Hoopla
 - vi. Fruit machine – revised rules and real fruit
 - vii. Giant Bubbles stall – Lynn
 - viii. Water gun shoot out
 - ix. Plate smash
 - x. Pimms Stall
 - e. Dani would like to run a sponge Dani event to raise money for her London Marathon in aid of Kidney Care UK. Dani's Dad is making some stocks for her, Dani to donate the stocks to the PTFA once she has completed her event on the 13th May. PTFA agreed.
15. Sum Up machine. Agreed to purchase a second sum up machine for £29. SH to check if she has an old tablet at home that could become the ptfa main unit so that members could run events without using members phones. We would need the school wifi code enable this.

Meeting closed as the Bulls head was closing. 23.00hrs Constitution template not discussed. Date of next meeting TBC.