

## INSTRUMENT OF GOVERNMENT

1. The name of the Federation is Newlands Church of England School Federation
2. The names and categories of the schools in the Federation are:

<u>Name</u>	<u>Category</u>
1. Shere Church of England Infant School and Nursery	Voluntary Aided School
2. Clandon Church of England Primary School	Voluntary Aided School

3. The name of the Governing Body is "The Governing Body of Newlands Church of England School Federation"
4. The Governing Body shall consist of:

<b>Category of governor</b>	<b>No. of governors in each category</b>
Parent governors	Two (one from each school)
Headteacher	One
Staff governor	One
Local Authority governor	One
Foundation	Nine

5. The total number of governors is fourteen
6. The term of office of each category of governor will be four years.
7. Seven Foundation governors are appointed as follows:
  - a)
    - The Guildford Diocesan Board of Education shall appoint three Foundation governors.
    - The Parochial Church Council of the parish of West Clandon in the Diocese of Guildford and in the county of Surrey shall appoint one Foundation governor.
    - The Parochial Church Council of the parish of East Clandon in the Diocese of Guildford and in the county of Surrey shall appoint one Foundation governor.
    - The Parochial Church Council of the Parish of Shere, incorporating the villages of Gomshall, Peaslake and Shere, shall appoint two Foundation governors

b)

The holder of the following offices shall be a Foundation governor ex-officio:

- Principal Officiating Minister of the Joint Benefice of West and East Clandon in the Diocese of Guildford and in the county of Surrey.

And

- Principal Officiating Minister of the Joint Benefice of Shere, Albury and Chilworth in the Diocese of Guildford and in the county of Surrey.

*Reference in this instrument to a principal officiating minister is a reference:*

- (a) if the school is for the time being situated in an ecclesiastical parish, to the Rector or Vicar of the parish or, in the case of a team ministry, to the Team Rector; or*
- (b) if the ecclesiastical parish has no Rector or Vicar, to the priest in charge thereof; or*
- (c) if the school is for the time being situated in a conventional district, to the curate in charge.*

(b) The Archdeacon of Surrey shall appoint a Foundation governor to act in the place of the ex-officio Foundation governor whose governorship derives from the office named in (a) above, in the event that that ex-officio Foundation governor is unable or unwilling to act as a Foundation governor, or there is a vacancy in the office by virtue of which his governorship exists, or in the event that the ex-officio Foundation governor has been removed from office under regulation 21 (1) of the Regulations

8. The Archdeacon of Surrey is entitled to request the removal of any ex-officio governor and appoint any substitute governor.
9. Shere CofE School has a Trust which is lodged with Lee Bolton & Lee. Clandon CofE School has a Trust, which is lodged at Diocesan House.
10. Ethos Statement:

The Federation of Shere Church of England (VA) Infant School and Nursery and Clandon Church of England (VA) Primary School will provide education in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level.  
 The Federation aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. The Federation will encourage an understanding of the meaning and significance of faith and promote Christian values through the experience it offers to all its pupils.

11. This instrument of government comes into effect on 19<sup>th</sup> April 2021
12. This instrument was made by order of Surrey County Council acting as the Local Authority on [Date]
13. A copy of the instrument must be supplied free of charge to every member of the Governing Body (and the Headteacher if not a governor), any trustees and to the appropriate religious body.

THE COMMON SEAL of SURREY COUNTY COUNCIL was affixed hereto on the..... in the presence of:-

Authorised Signatory